

Minutes of IQAC meeting held on 10th May 2023

The meeting of the IQAC was held on 10.05.2023 at 3.00 pm in the Seminar Hall, RKDF University, Bhopal MP under the Chairmanship of Hon'ble Vice Chancellor RKDF University, Bhopal MP and in the presence of Dr. B. N. Singh, Dr. V. K. Sethi, Dr. Sunil Patil, Dr. Ratnesh Jain, Dr. M. L. Kori, Dr. H.K. Shrivastava, Dr. C. B. S. Dangj, Dr. Ravi Kumar Singh Pippal, Dr. Anoop J. Katyayan, Dr. Mohan Singh Pawar, Dr. Vandana Raghuvanshi, Dr. Abhijit B. Patil, Dr. Meenakshi Samarth, Dr. Suchi Gangwar, Dr. Satendra Singh Thakur, Dr. Arpit Bhargava, Ms. Anshuma Upadhyay, Mr. Gagan Sharma, Ms. Sonal Singh, Mr. Arun Rai, Mr. Manish Sahu, Ms. Bhagyashree Mehta and Dr. Narendra Kumar Lariya, Dr. Rajendra Singh Rajput attended the meeting through the online mode.

The coordinator greeted all the committee members and put up the agenda note before the committee.

The Chairman, IQAC addressed the committee with the introductory note highlighting the relevance and functions of the committee and role of each of the committee members in the development and sustenance of quality culture in the University.

The Chairman allowed agenda items for discussion:

Agenda wise recommendations of the committee are as under:

1. The committee approved the proceedings of IQAC meeting held on 29.12.2022 and sent via letter no. 30/RKDF/2023 dated 05.01.2023.
2. It was informed that the ordinances for new courses BBA (Logistics) and BMS (Agri storage and supply chain) has been published in MP Gazette on date 30.9.2022 and application for conduction of course under 9(b) of Madhya Pradesh Niji Vishwavidyalaya (Sthapna and sanchalan) Act 2007; amendments 2013 and 2016, was sent via letter 786/RKDF/23 dated 01.04.2023 which is under consideration at the MPPURC.
3. The status report of exam results declared pertaining to ongoing session was informed to the committee; Chairman IQAC informed that concerned should declare the results within 10 days from last day of completion of concerned examination.

The status report on the declaration of exam time table for June 23 examination was informed.

It was informed that team of 30+ scientists from CSIR Headed by Dr. S. Sivaram (Chairman) Honorary Professor, IISER, Pune visited the carbon sequestration plant for assessing the feasibility of advanced studies of CSIR using the facility installed at RKDF University. The team expressed their interest to use the facility available at RKDF University Bhopal for advanced studies and agreed to sign a memorandum of understanding for the same.

4. It was informed that the IQA application submitted by the University has been accepted by NAAC and further preparations as required are underway as per the directions of Hon'ble Vice Chancellor sir.
5. Suggestions for preparation of SSR were sought from all the committee members. Further, the members were informed to provide the required enclosures as per the formats of data template of SSR.
6. Chairman IQAC briefed all the members of the pre-preparations required for the NAAC expert committee visit. Further, members were assigned specific tasks to assess the level of preparedness for the same.
7. IQAC Chairman discussed the UGC's Academic Integrity and Prevention of Plagiarism Regulation-2018 in detail and instructed that the guidelines be followed in words and spirit. The University shall adhere to zero tolerance policy for plagiarism.
8. It was informed by the concerned section that the number of PhD is completed in 2023 as on date is 13. The Chairman congratulated all the stakeholders.
9. The status report of the journal issue uploaded on the website was sought from the concerned. The concerned was instructed to upload the issue is completed in time as per schedule.
10. Chairman IQAC discussed the importance of short term certificate/diploma/UG courses and invited proposals from Deans/ Institute Head so that the same may be started from the next academic session with the approval of competent authority.
11. The audio visual studio of the university is an important step for compilation of towards course content and ensuring its availability to all concerned and hence is a priority and the concerned were directed to proceed for the installation and necessary setup at the earliest.
12. Chairman IQAC reviewed the availability of study material on University website and instructed all concerned to upload lectures as developed by the faculties during their

regular class room teachings or as developed for other platforms on the university website. Further, the details of the same should also be shared with all stakeholders.

13. It was informed that the operational MOU's as on date are 44 (list enclosed), Chairman IQAC instructed all concerned to sign more MOU's for extending the relevant benefit to the students and faculties.
14. The concerned were instructed to initiate the collection of feedback forms from all the stakeholders and submit it to IQAC for the analysis.
15. The reports of various committees like anti-ragging, proctorial board, equal opportunity cell, internal complaint committee were discussed: Chairman, IQAC expressed his satisfaction on the reports and guided concerned for following a student centric approach.
16. The vision 2023 report of University was discussed and approved by the committee.
17. Chairman IQAC was satisfied with the events conducted during the tenure and motivated for organizing events and ensuring participation of maximum stakeholders.

The committee approved and congratulated all the stakeholders for:

- Scheduling Convocation in a grand way in the presence of Nobel Laureate, Hon'ble Chancellor Madam, Hon'ble Chairman MPPURC and other dignitaries.
- The Honoris Causa to Dr. Patha S. Datta, Maj. Gen. Shri B. L. Khanna and the lifetime achievement award to Professor V. K. Sethi was much appreciated

The coordinator expressed thanks to all the committee members for their active participation in the fruitful discussions and Hon'ble Vice Chancellor for leading from the front and motivating the committee for quality sustenance.

The meeting concluded with vote of thanks to all.


IQAC Co-ordinator
Coordinator

Internal Quality Assurance Cell (IQAC)
RKDF University, Bhopal (M.P.)


Chairman IQAC

Vice Chancellor
RKDF University
Airport Bypass Road, Gandhi Nagar
BHOPAL (M.P.) 462033